



North Central Wisconsin Workforce Development Board
Chief Elected Officials Meeting
Northcentral Technical College, Center for Business and Industry Building
1000 W Campus Dr, Wausau, WI Room CBI-108
Thursday, March 9, 2017

Minutes

CEO Members Present: Bill Conners as alternate for Paul Millan, (Forest), Tom Rudolph (Oneida) (phone), Craig McEwen as alternate for Kurt Gibbs (Marathon), Ed Wagner (Wood), Bob Lee (Lincoln) and Jay Verhulst (Vilas)

CEO Members Absent: Robin Skala, (Adams), Angi Schreiber (Langlade), and Patty Dreier (Portage)

Staff Present: John Cokl, Nicole Rice, Rene Daniels and Jane Spencer

1. **Call to order:** Wagner called the meeting to order at 9:30 am.
2. **Approval of Agenda:** Verhulst made a motion to approve the agenda as presented, it was seconded by Conners. Motion approved by unanimous voice vote.
3. **Approval of CEO minutes of December 8, 2016:** Verhulst made a motion to approve the minutes as presented, it was seconded by Conners. Motion approved by unanimous voice vote.
4. **Approval of Treasurer's Report:** Lee made a motion to approve the January 2017 financials; it was seconded by Verhulst Motion approved by unanimous voice vote. Verhulst made a motion to have each county write a letter of support to increase WIOA funding for Daniels to take with her to Washington DC at the end of March. The motion failed.
5. **Discussion on Mid-Year Monitoring Report on Contracted Providers:** Spencer went through the mid-year monitoring report with the group. Both providers are performing well. It was recommended that we keep the same providers for PY17.
6. **Discussion on OSO Request for Proposal and Job Center Certification Process:** Rice shared two documents with the group. Under WIOA a new MOU is required which includes all the mandatory partners. The MOU outlines all the responsibilities of the mandatory partners. The Infrastructure Funding Agreement was also discussed. Included with this agreement is the job center budget sheet. By May 1st all required partners should have signed the MOU. The draft version should be sent by the end of March for review. April 12th is when all comments are due back. Daniels went through the OSO RFP timeline. We need to post the OSO RFP with no money attached to it. Hopefully the OSO consortium responds to the Request for Proposal.
7. **Discussion on Marathon County Job Center Request for Information:** The Marathon Co Job Center will be re-locating. The current facility is not employer friendly and we need more conference rooms. DWD will send out a Request for Information to property owners, landlords etc.... The new location has to stay in the city of Wausau because of the bus line. The current lease expires on December 31, 2017.
8. **Update on County Jail Services:** Spencer stated that Windows to Work is funded through DOC in Wood County. The numbers have been low there but they are now expanding that program into Adams County. In Portage County they have a different program similar to Windows to Work. In

Marathon, Lincoln, Vilas and Oneida counties they already have services there. For Langlade and Forest counties we will be working on trying to get jail services in these two counties.

9. **County Update:** In Marathon County the Wausau Mall has been seeing retail stores closing. MCDEVCO and Centergy have been working together. Forest County has a new chairman for their Economic Development agency. There is a new person for the chamber. There is a need for jailers in Forest County. In Oneida County Expera is expanding into the old Printpack building. In Lincoln County PCA and Louisiana-Pacific are both hiring. In Vilas County they are re-organizing their committees of the county board.
10. **Other Business:** Daniels shared a document which showed the living wage that is needed for each county. The document also showed what are the fastest growing occupations for each county.
11. **Adjourn:** Rudolph made a motion, it was seconded by Verhulst. The meeting adjourned at 11:15 am.

Minutes taken, transcribed and respectfully submitted by: Peggy Bortz

The mission of NCWWDB is to lead, support, and sustain the development and retention of a skilled, competitive workforce which meets the changing needs of regional employers and promotes economic growth in a global economy.

NCWWDB is an equal opportunity employer and service provider.