



North Central Wisconsin Workforce Development Board Office
CEO Telephone Meeting
January 16, 2020 • 4:00 pm

Minutes

CEO Members Present: Dave Hintz (Oneida), Rick Pease (Adams) (phone), Joseph Zurfluh (Wood) (phone), Jay Verhulst (Vilas) (phone) and Chris Holman (Portage) (phone)

CEO Members Absent: Tom Tallier (Forest), Bob Lee (Lincoln), Kurt Gibbs (Marathon) and David Solin (Langlade)

Staff Present: John Cokl (phone), Nicole Rice and Jane Spencer

1. **Call the Meeting to Order--** Hintz called the meeting to order at 4:10 pm. There was a quorum.
2. **Announcements, Correspondence and Communications-**Hintz thanked everyone for attending by phone today.
3. **Approval of Agenda-** Verhulst made a motion to approve the agenda as presented, it was seconded by Zurfluh. Motion approved by unanimous voice vote.
4. **Approval of CEO Minutes from October 3, 2019-** Pease made a motion to approve the minutes as presented, it was seconded by Hintz. Motion approved by unanimous voice vote.
5. **Approval of Paul Herold from Great Lakes Cheese as a new board member-** Verhulst made a motion to approve Paul Herold as a new board member, it was seconded by Zurfluh. Motion approved by unanimous voice vote.
6. **Approval of industry sectors for other board vacancy(s)-**Spencer stated that Wally Olson has resigned from the board. He represented the transportation industry. Steve Marshall has not been in attendance for over a year. He represented the forestry sector. Verhulst would like to see more representation from the Northwoods. Possibly someone from Cornerstone Building. Holman asked if there is any other areas that we would like to see represented. Spencer mentioned the finance industry. Verhulst mentioned Marshfield Clinic. Hintz mentioned Ascension. Spencer mentioned what about someone from the transportation industry. They agreed to pursue someone from the transportation and healthcare industry. Zurfluh mentioned Erco Worldwide in Nekoosa to fill a manufacturing seat in the future.
7. **Update on the Job Center Memorandum of Understanding & Budget-**Rice gave the update on this item. This is WIOA required to have a Memorandum of Understanding. We also have a budget for each of our Job Center locations. These two documents were sent to DWD for review in July of 2019. These documents came back to us on December 12, 2019. DWD added \$32,900 of additional costs to the budget. The partners are not in agreement on how to allocate these costs. They set a deadline of January 17, 2020 to get this back to them. We asked for an extension. They gave us until January 31, 2020 to get the document back to them.
8. **2020 Calendar future dates and times-**Hintz mentioned that the full Board may possibly move to a quarterly basis. Verhulst suggested moving the CEO meetings to a Monday. Pease

mentioned it would be easier to meet the last two weeks of the month. Hintz suggested Spencer send out a poll to capture member preferences. The February 6th meeting has been changed to February 7th at 9:30 am.

9. **Adjourn**- The meeting adjourned at 4:30 pm.

Minutes transcribed and respectfully submitted by Peggy Bortz

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