



North Central Wisconsin Workforce Development Board
Executive Committee - Zoom Meeting
Thursday, June 11, 2020 • 8:00 a.m.

Minutes

Executive Committee Members Present: Joe Kinsella (Zoom), Ron Zimmerman (Zoom), Marcia Christiansen (Zoom), Dave Hintz (Zoom), Sandy Bishop (Zoom) and Matt Murphy (telephone)

Others Present: None

WDB Staff Present: Jane Spencer and John Cokl (Zoom)

1. **Call the Meeting to Order** - Kinsella called the meeting to order at 8:06 a.m.
2. **Announcements, Correspondence and Communications-** None
3. **Approve Agenda-** Hintz moved to approve the agenda as presented; seconded by Christiansen. Motion carried.
4. **Review and Approve Executive Minutes from May 14, 2020-** Zimmerman moved to approve the minutes from the May 14th, 2020 meeting; seconded by Christiansen. Motion carried.
5. **Motion to Move into Closed Session Regarding Personnel Matters according to WI Stats 19.85 (1)(f)-**Bishop moved to approve the closed session; seconded by Hintz. Motion carried. Roll call taken.
6. **Motion to Resume into Open Session:** Motion carried. Roll call taken.
7. **Action from Closed Session:** The Executive Director's previous year performance bonus of \$5,000 allocated from the Program Year 2019 budget was approved. Executive Director's request to increase earned PTO to 11.08 hours per pay period was also approved. General criteria of bonus awards for all staff will be discussed at an upcoming meeting. Due to decrease in allocated funds, two half-time positions will be eliminated and remainder of staff will take two week furloughs in order to balance the budget for Program Year 2020.
8. **Review and Approve Program Year 2020 Budget-**Christiansen moved to approve the budget as presented; seconded by Murphy. Motion carried.
9. **Discussion on Executive Committee Membership** – All agreed that Spencer should move forward with searching for another Exec member.
10. **Discussion on July Meeting** – All agreed to cancel the July meeting. The next meeting will be held on Thursday, August 13.
11. **Adjourn**