



North Central Wisconsin Workforce Development Board
Executive Committee - Zoom Meeting
Thursday, October 12th, 2023

Minutes

Executive Committee Members Present: Al Chaney (Zoom), Joe Kinsella (Zoom), Paul Herold (Zoom), Matt Murphy (Zoom), and Ron Zimmerman (Zoom).

Executive Committee Members Absent: Paula Erickson and Craig McEwen

Others Present: None

WDB Staff Present: Jane Spencer (Zoom), John Cokl (Zoom), Brian Kalish (Zoom), and CJ Tangedal (Zoom)

1. **Call the Meeting to Order** - Kinsella called the meeting to order at 9:01 a.m.
2. **Approve Agenda** – Herold moved to approve the agenda; it was seconded by Zimmerman. Motion carried.
3. **Review and Approve the Executive Minutes from August 10, 2023** – Zimmerman moved to approve the minutes from August 10, 2023; it was seconded by Chaney. Motion carried.
4. **Review and Approve Treasurer’s Report** – Chaney moved to approve the treasurer’s report as presented; it was seconded by Zimmerman. Motion carried.
5. **NCWWDB By-Laws** – Spencer brought the changes highlighted in the packet to the group for a review. It will also go to the CEO’s next week. It will be on the agenda for approval at the next full Board meeting.
6. **Strategic Planning** – Spencer updated the group on the upcoming expiring strategic plan. At a recent staff meeting, staff reviewed the current strategic plan, and it was suggested to hire someone to help polish the current plan focusing on better measurement tools.
7. **Succession Planning** – Spencer announced there was a board resignation, she will work with the CEOs to get the position refilled. The CEOs were interested in a healthcare representative on the Board.
8. **NCWWDB Updates**
 - **QUEST Grant** – Spencer explained this grant is to help increase the workforce in the childcare industry. Spencer mentioned having a Services Policy similar to that of the WAI Grant; however, DWD is working to update the Project Implementation Plan that will include a Needs Related Payment policy. Spencer may come back to the Executive Committee in November, pending the updated PIP.
 - **Wisconsin Pathways Home 4 Grant** – NCWWDB received the \$4 million grant as the lead recipient directly from the DOL. NCWWDB will be sub-awarding parts of the Pathways Home to four other workforce boards. Spencer is looking to develop an overall grant implementation guide with each board having their own policies. Spencer will bring the guide back to Executive Committee, if ready by the November meeting.

9. **Adjourn** – Zimmerman moved to adjourn the meeting; it was seconded by Herold. The meeting was adjourned at 9:36 a.m.

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