



**North Central Wisconsin Workforce Development Board
Executive Committee - Zoom Meeting
Thursday, November 9, 2023**

Minutes

Executive Committee Members Present: Al Chaney (Zoom), Joe Kinsella (Zoom), Paul Herold (Zoom), Craig McEwen (Zoom), Matt Murphy (Zoom), and Ron Zimmerman (Zoom).

Executive Committee Members Absent: Paula Erickson

Others Present: Tim Roman

WDB Staff Present: Jane Spencer (Zoom), John Cokl (Zoom), Brian Kalish (Zoom), and CJ Tangedal (Zoom)

1. **Call the Meeting to Order** - Kinsella called the meeting to order at 9:01 a.m.
2. **Approve Agenda** – Zimmerman moved to approve the agenda; it was seconded by McEwen. Motion carried.
3. **Review and Approve the Executive Minutes from October 12, 2023** – Chaney moved to approve the minutes from October 12, 2023; it was seconded by Herold. Motion carried.
4. **Review NCWWDB Advisory Money Management – Tim Roman** – Tim reviewed the \$300,000 investment the board made. The executive committee agreed to move forward with the current plan.
5. **Review and Approve Treasurer’s Report** – Zimmerman moved to approve the treasurer’s report as presented; it was seconded by McEwen. Motion carried.
6. **Succession Planning** – Board Chair Joe Kinsella announced his retirement at the end of the calendar year, 2023. Spencer is continuing to work on filling open board spots.
7. **Discussion on Election of Officers** – Spencer will have this on the agenda for the December board meeting.
8. **NCWWDB Updates**
 - **QUEST Grant** – Spencer hired a part-time Grant Coordinator. We are working with all three technical colleges and Child Caring, Inc. to create entry-level Early Childhood Education training options for this grant with the purpose of building the childcare workforce. The grant is due to end September 2024.
 - **Wisconsin Pathways Home 4 Grant** – This is the direct Department of Labor Reentry Grant that will be sub-awarded out to four other workforce boards. DOL just announced that the conditions to proceed were satisfied. NCWWDB received one signed MOU from Marathon County Jail and currently in the works of getting MOUs signed from Adams and Portage County Jails.

- DWD/WIOA On-site Monitoring – Spencer let the group know that DWD monitoring will be taking place on December 5th and 6th.

9. **Adjourn – Zimmerman moved to adjourn the meeting; it was seconded by Chaney. Meeting adjourned at 9:56am**

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