

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Portage County Health & Human Services

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Portage County Health & Human Services for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Portage County Health & Human Services agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If Portage County Health & Human Services is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of Portage County Health & Human Services or to Portage County Health & Human Services on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and Portage County Health & Human Services. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the Portage County Health & Human Services or the NCWWDB would like to terminate this MOU, Portage County Health & Human Services and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

DocuSigned by:
Nicole Rice
06EF06B03ECE4AD...

4/3/2020

WDB Authorized Representative
Nicole Rice

Print Name
workforce Services Director

Position Title
NCWWDB

Organization

DocuSigned by:
Raymon Przybelski
C30D6C01B10E4EB

4/3/2020

Partner Provider Authorized Representative
Raymond Przybelski

Print Name
Director

Position Title
Portage Count Health and Human Services

Organization

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Comprehensive Guidance and Counseling	Citizen of Portage County.	The referral process used is individualized to the participants needs and services available in the county.	9

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies 2. Alternative secondary school services and dropout recovery services 3. Paid and unpaid work experience 4. Occupational skills training 5. Education offered concurrently with and in the same context as workforce preparation and training 6. Leadership development opportunities 7. Supportive services | <ol style="list-style-type: none"> 8. Adult mentoring 9. Comprehensive guidance and counseling 10. Financial literacy education 11. Entrepreneurial skills training 12. Career Awareness, Career Exploration, and Career Counseling 13. Postsecondary preparation and transition activities 14. Follow-up services |
|---|---|

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Northcentral Technical College

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Northcentral Technical College (NTC) for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Northcentral Technical College agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If NTC is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of NTC or to NTC on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and NTC. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the NTC or the NCWWDB would like to terminate this MOU, NTC and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

DocuSigned by:
Nicole Rice
06EF06B03ECE4AD...

WDB Authorized Representative
Nicole Rice

4/3/2020

Date Signed

Print Name
Workforce Services Director

Position Title
NCWWDB

Organization

DocuSigned by:
Brooke Schindler
E6E270AAAE4540E...

Partner Provider Authorized Representative
Brooke Schindler

5/6/2020

Date Signed

Print Name
Dean - School of General Studies

Position Title
Northcentral Technical College

Organization

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Occupational Skills Training	<i>A participant's admission into a technical college varies by program. WIOA Career Planners work closely with the participant and the technical college's admissions process.</i>	The referral process used is individualized to the participants needs and the program they have chosen to pursue.	4

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies
2. Alternative secondary school services and dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Education offered concurrently with and in the same context as workforce preparation and training
6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Comprehensive guidance and counseling
10. Financial literacy education
11. Entrepreneurial skills training
12. Career Awareness, Career Exploration, and Career Counseling
13. Postsecondary preparation and transition activities
14. Follow-up services

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Nicolet College

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Nicolet College for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Nicolet College agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If Nicolet College is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of Nicolet College or to Nicolet College on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and Nicolet College. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the Nicolet College or the NCWWDB would like to terminate this MOU, Nicolet College and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

DocuSigned by:
Nicole Rice
06EF06B03ECE4AD

WDB Authorized Representative
Nicole Rice

Print Name
Workforce Services Director

Position Title
NCWWDB

Organization

4/2/2020

Date Signed

DocuSigned by:
Erika Warning-Meyer
8A26B5E9DBCF4AF...

Partner Provider Authorized Representative
Erika warning-Meyer

Print Name
Dean of Enrollment

Position Title
Nicolet College

Organization

4/2/2020

Date Signed

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Occupational Skills Training	<i>A participant's admission into a technical college varies by program. WIOA Career Planners work closely with the participant and the technical college's admissions process.</i>	The referral process used is individualized to the participants needs and the program they have chosen to pursue.	4

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies
2. Alternative secondary school services and dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Education offered concurrently with and in the same context as workforce preparation and training
6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Comprehensive guidance and counseling
10. Financial literacy education
11. Entrepreneurial skills training
12. Career Awareness, Career Exploration, and Career Counseling
13. Postsecondary preparation and transition activities
14. Follow-up services

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
North Central Health Care

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and North Central Health Care for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, North Central Health Care agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If North Central Health Care is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of North Central Health Care or to North Central Health Care on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and North Central Health Care. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the North Central Health Care or the NCWWDB would like to terminate this MOU, North Central Health Care and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

WDB Authorized Representative

6/15/20
Date Signed

Nicole Rice
Print Name

Workforce Services Director
Position Title

NCWWDB
Organization

Michael Loy
Partner Provider Authorized Representative

6-11-2020
Date Signed

Michael Loy
Print Name

CED
Position Title

North Central Health Care
Organization

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Comprehensive Guidance and Counseling	Citizen of Marathon, Lincoln, or Langlade County.	The referral process used is individualized to the participants needs and services available in the county.	9

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies
2. Alternative secondary school services and dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Education offered concurrently with and in the same context as workforce preparation and training
6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Comprehensive guidance and counseling
10. Financial literacy education
11. Entrepreneurial skills training
12. Career Awareness, Career Exploration, and Career Counseling
13. Postsecondary preparation and transition activities
14. Follow-up services

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Mid-State Technical College

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Mid-State Technical College for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Mid-State Technical College agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If Mid-State Technical College is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of Mid-State Technical College or to Mid-State Technical College on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and Mid-State Technical College. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the Mid-State Technical College or the NCWWDB would like to terminate this MOU, Mid-State Technical College and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

DocuSigned by:
Nicole Rice
06EE06B03ECE4AD

WDB Authorized Representative
Nicole Rice

Print Name
workforce Services Director

Position Title
NCWWDB

Organization

5/1/2020

Date Signed

DocuSigned by:
Deb Stencil
EEE2AE00D01C443

Partner Provider Authorized Representative
Deb Stencil

Print Name
Deb Stencil

Position Title
VP Academics

Organization

5/1/2020

Date Signed

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Occupational Skills Training	<i>A participant's admission into a technical college varies by program. WIOA Career Planners work closely with the participant and the technical college's admissions process.</i>	The referral process used is individualized to the participants needs and the program they have chosen to pursue.	4

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies
2. Alternative secondary school services and dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Education offered concurrently with and in the same context as workforce preparation and training
6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Comprehensive guidance and counseling
10. Financial literacy education
11. Entrepreneurial skills training
12. Career Awareness, Career Exploration, and Career Counseling
13. Postsecondary preparation and transition activities
14. Follow-up services

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Adams County Health & Human Services

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Adams County Health & Human Services for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Adams County Health & Human Services agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If Adams County Health & Human Services is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of Adams County Health & Human Services or to Adams County Health & Human Services on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and Adams County Health & Human Services. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the Adams County Health & Human Services or the NCWWDB would like to terminate this MOU, Adams County Health & Human Services and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

DocuSigned by:
Nicole Rice
06EF06B03ECE4AD...
4/3/2020

WDB Authorized Representative
Nicole Rice

Print Name
workforce Services Director

Position Title
NCWWDB

Organization

DocuSigned by:
Kelly Oleson
E8FDC2E345C7425...
4/14/2020

Partner Provider Authorized Representative
kelly oleson

Print Name
Director

Position Title
Adams County Health and Human Services

Organization

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Comprehensive Guidance and Counseling	Citizen of Adams County.	The referral process used is individualized to the participants needs and services available in the county.	9

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies 2. Alternative secondary school services and dropout recovery services 3. Paid and unpaid work experience 4. Occupational skills training 5. Education offered concurrently with and in the same context as workforce preparation and training 6. Leadership development opportunities 7. Supportive services | <ol style="list-style-type: none"> 8. Adult mentoring 9. Comprehensive guidance and counseling 10. Financial literacy education 11. Entrepreneurial skills training 12. Career Awareness, Career Exploration, and Career Counseling 13. Postsecondary preparation and transition activities 14. Follow-up services |
|---|---|

(Attach additional sheets if necessary)

MEMORANDUM OF UNDERSTANDING BETWEEN
North Central Wisconsin Workforce Development Board
AND
Human Service Center

This Memorandum of Understanding (MOU) is between North Central Wisconsin Workforce Development Board (NCWWDB) and Human Service Center for Vilas, Forest, and Oneida Counties for the period beginning on 7/1/2020 and ending on 6/30/2025.

Introduction

The Workforce Innovation and Opportunity Act (WIOA) Youth Program serves teens and young adults, ages 14 to 24, who need assistance to further their education and/or successfully enter the workforce. The Youth Program focuses on serving individuals who have one or more barriers to success. Barriers to success include: being a high school dropout or at risk of dropping out, lacking basic skills, being an English language learner, being an offender or ex-offender, being homeless or a runaway, being in foster care or having aged out of foster care, being low-income, being pregnant or a parent, or having a disability.

NCWWDB oversees the WIOA Youth Program in its local area and must ensure that the program offers the 14 program elements required by WIOA. One or more services fall under the umbrella of each program element.

NCWWDB 's youth service provider(s) operates the WIOA Youth Program under a subaward with NCWWDB. The service provider(s) is responsible for connecting program participants to appropriate services. The service provider(s) is listed on the **Addendum: Youth Service Provider**.

Purpose of MOU

The purpose of this MOU is to ensure that teens and young adults participating in the WIOA Youth Program in NCWWDB 's local area have access to the service(s) shown on **Attachment: Service Description**. Through this MOU, Human Service Center agrees to provide Youth Program participants the services shown on **Attachment: Service Description** upon NCWWDB's service provider's referral.

Additional Terms

It is understood and agreed to by the parties that:

- If Human Service Center is unable to provide the service(s) identified in this MOU to a participant, it will aim to provide notice to NCWWDB no later than 10 business days after it is unable to provide the service(s) and explain why it is unable to provide the service(s).
- This MOU is not a commitment or obligation of funds to NCWWDB on behalf of Human Service Center or to Human Service Center on behalf of NCWWDB.
- Modifications to this agreement may be made by mutual agreement between NCWWDB and Human Service Center. It is the NCWWDB 's responsibility to notify its service provider(s) of any modifications to this MOU.

- If either the Human Service Center or the NCWWDB would like to terminate this MOU, Human Service Center and NCWWDB agree to make a good faith effort to provide the other party at least 30 days advance notice.

Signatures

WDB Authorized Representative

Date Signed

Nicole Rice
Print Name

Workforce Development Director
Position Title

NCWWDB
Organization

Partner Provider Authorized Representative

Date Signed

Tamaya Feest
Print Name

Executive Director
Position Title

The Human Service Center
Organization

Addendum: Youth Service Provider

Complete an addendum for each youth service provider.

Organization name: Forward Service Corporation

Address: 4600 American Parkway Suite 301

City: Madison

State: WI

Zip code: 53718

Phone number: 608-268-2255

Geographic area served: Adams County, Wood County, Portage County, Marathon County, Langlade County, Lincoln County, Oneida County, Forest County, and Vilas County

Contact person's name: Brian Wolfe

Contact person's title: Director of Operations

Dates of current contract with NCWWDB: 7/1/2020 to 6/30/2021

Attachment: Service Description

Service Name and Description	Client/Participant Eligibility Criteria	Description of the Referral Process	Corresponding WIOA Youth Program Element
Comprehensive Guidance and Counseling	Citizen of Vilas, Forest, or Oneida County.	The referral process used is individualized to the participants needs and services available in the county.	9

WIOA Youth Program Elements (defined in the WIOA Title I Policy & Procedure Manual at <https://dwd.wisconsin.gov/wioa/policy/10/10.5.3.htm>)

1. Tutoring, study skills training, instruction, and dropout prevention and recovery strategies
2. Alternative secondary school services and dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Education offered concurrently with and in the same context as workforce preparation and training
6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Comprehensive guidance and counseling
10. Financial literacy education
11. Entrepreneurial skills training
12. Career Awareness, Career Exploration, and Career Counseling
13. Postsecondary preparation and transition activities
14. Follow-up services

(Attach additional sheets if necessary)