



**North Central Wisconsin Workforce Development Board
Executive Committee - Zoom Meeting
Thursday, April 11, 2024**

Minutes

Executive Committee Members Present: Al Chaney (Zoom), Paul Herold (Zoom), Matt Murphy (Zoom), Paula Erickson (Zoom), and Ron Zimmerman (Zoom).

Executive Committee Members Absent: Craig McEwen

Others Present: None

WDB Staff Present: Jane Spencer (Zoom), John Cokl (Zoom), Brian Kalish (Zoom), and CJ Tangedal (Zoom)

1. **Call the Meeting to Order** - Chaney called the meeting to order at 9:01 a.m.
2. **Agenda** – Zimmerman moved to approve the agenda; it was seconded by Herold. Motion carried.
3. **Executive Minutes from February 8, 2024** – Erickson moved to approve the minutes from February 8, 2024; it was seconded by Zimmerman. Motion carried.
4. **Review and Approve Treasurer’s Report** – Herold moved to approve the treasurer’s report as presented; it was seconded by Erickson. Motion carried.
5. **[IRS Form 990 \(due May 15, 2024\)](#)** - Cokl reviewed the IRS Form 990 he has completed. The group reviewed the document, Cokl will submit through “e-file”.
6. **PY23 One-Stop Operator Contract Review** – Spencer reviewed the annual evaluation of the OSO through as assessment. There are a few things still on-going.
7. **PY24 One-Stop Operator Contract Renewal Option** – Spencer reminded the group that year is not a competitive year. She recommends renewing the OSO contract based on the evaluation that is nearly completed. Zimmerman moved to approve the PY24 One-Stop Operator contract renewal; it was seconded by Erickson. Motion carried.
8. **Workforce Innovation & Opportunity Act– [Local Plan](#)** - Spencer reported that the WIOA Local Plan is in draft form, and after today will be available on the website. In addition, an email will be sent to all the board members, stakeholders, and CEO’s. NCWWDB staff will be available to take comments for 30 days, and then it will be sent to DWD for approval.
9. **NCWWDB Updates**
 - **Dislocations** – Spencer reported ND Paper has made some temporary cuts, keeping an eye on the situation to see if the cuts become permanent. Marshfield Clinic announced furloughs, many

have taken other positions within the clinic. Staff is watching to see what may become permanent.

- Strategic Planning – Spencer reported the initial outreach was unsuccessful. She reached out to more people and posted a request for services on the website.
- Winning With Wisconsin's Workforce – Spencer is again working with DWD to host another event similar to the three events last year. This second round will be planned around the annual Participant Awards of Excellence in September. More information forthcoming.

10. **Motion to Move into Closed Session Regarding Personnel Matters according to WI Stats 19.85 (1)(f)** – Zimmerman moved to go into closed session; it was seconded by Erickson. Motion carried.
11. **Motion to Resume into Open Session** – Zimmerman moved to resume open session; it was seconded by Herold. Motion carried.
12. **Action from Closed Session** - Discussed the Executive Director's performance evaluation process. No action was taken.
13. **Adjourn** – Erickson moved to adjourn the meeting; it was seconded by Herold. Motion carried.