



**North Central Wisconsin Workforce Development Board
Executive Committee - Zoom Meeting
Thursday, November 14, 2024**

Minutes Approved

Executive Committee Members Present: Al Chaney (Zoom), Paul Herold (Zoom), Matt Murphy (Zoom), Michael Tautges (Zoom), Paula Erickson (Zoom), Angela Close (Zoom), and Jodi Gruhn (Zoom).

Executive Committee Members Absent: None

Others Present: Lance Pliml (Wood County Board Chair, via Zoom)

WDB Staff Present: Jane Spencer (Zoom), John Cokl (Zoom), and CJ Tangedal (Zoom)

1. **Call the Meeting to Order** - Murphy called the meeting to order at 9:01 a.m.
2. **Agenda**
3. **Executive Minutes from October 10, 2024** – Herold moved to approve the minutes from October 10, 2024; it was seconded by Erickson. Motion carried.
4. **Treasurer’s Report** – Close moved to approve the Treasurer's Report; it was seconded by Herold. Motion carried.
5. **Review and Adopt DWD Policies** <https://dwd.wisconsin.gov/wioa/policy/> - Erickson moved to adopt the DWD policy update presented; it was seconded by Chaney. Motion carried.
 - Update - 3.3.1 Transfer of Funds
6. **NCWWDB Updates**
 - Introduced the new Executive Committee Member – Spencer welcomed Jodi Gruhn to the Executive Committee.
 - Will introduce the new Board Members on 12/12/24 – Spencer reported the CEO’s approved Amy Yessa and Dan Kinsella as new board members. December 12th will be their first meeting.
 - Moving away from Zoom to Microsoft Teams by January 2025 – Spencer updated the group on the switch to Teams. NCWWDB already uses Teams regularly and it has many features to streamline meeting processes.

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7. **Motion to Move into Closed Session Regarding Personnel Matters according to WI Stats 19.85 (1)(f)** – Erickson moved to move into closed session; it was seconded by Chaney. Motion carried. Roll call was conducted. No action was taken during the closed session. Close moved to end the closed session; it was seconded by Herold. Motion carried.
8. **Adjourn** – Close moved to adjourn the meeting; it was seconded by Chaney. The meeting was adjourned at 9:43 a.m.

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