



**North Central Wisconsin Workforce Development Board
Executive Committee - Teams Meeting
Thursday, January 9, 2025**

Minutes (Approved)

Executive Committee Members Present: Al Chaney, Angela Close, Paula Erickson, Paul Herold, Matt Murphy, and Michael Tautges.

Executive Committee Members Absent: Jodi Gruhn

Others Present: None

WDB Staff Present: Jane Spencer, John Cokl, Brian Kalish, and Ginger Keymer.

1. **Call the Meeting to Order** - Chaney called the meeting to order at 9:01 a.m.
2. **Agenda**
3. **Executive Minutes from November 14, 2024** – Close moved to approve the minutes from November 14, 2024; it was seconded by Erickson. Motion carried.
4. **Treasurer’s Report** – Close moved to approve the Treasurer's Report; it was seconded by Herold. Motion carried.
5. **NCWWDB Updates**
 - **Introduced the new Office Manager, Ginger Keymer**
 - **Received ForWRD Grant (new Opioid Grant)** – This is a disaster relief grant, putting people into positions and paying their wages. NorthWest (CEP) received the grant and is partnering with NCWWDB. Contract not awarded yet. In the planning phase.
 - **Internal Mid-Year Monitoring of Forward Service Corporation** – Mid-Monitoring has begun. Brian and John leading this and will bring their results to the February meeting. Trying to complete this a little earlier this year.
 - **DWD Monitoring Results** – Some fixes need to be completed. Less than two-thousand dollars of questioned costs. Have until February 28th to respond, which is plenty of time. DWD Monitoring covers fiscal, program, and EO areas.
6. **Next Steps for Executive Director Search** – The position has been posted and will be added to social media. Board members and elected officials encouraged to share the posting. The Executive Committee will review the first round of candidates. Ten inquiries and resumes submitted so far. There is an outlined plan and process but no timeline yet.
7. **Adjourn** – Close moved to adjourn the meeting; it was seconded by Herold. The meeting was adjourned at 9:44 a.m.

NCWWDB is an equal opportunity employer and service provider.